



HALTON PARISH COUNCIL

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Minutes of **Halton Parish Council Meeting**
held on **Wednesday, 27th January, 2016** at 7.30pm, in Halton Village Hall.

Present:

Councillors:

Mr Brian Thompson (Chairman)
Mrs C Waddams

Mrs M Ellwood,
Mrs A Jimson (Vice Chair)

Mrs S Barber

Mrs Fiona Lippmann - Parish Clerk
WO John Harris

Cllr Chris Adams (BCC)
P Howard for Paramount Studios

1 members of the public

16.01 Apologies

Apologies were received and accepted from Cllr Mrs Tipson, FO Lismore, District Cllrs Bowles and Southam.

16.03 Minutes

The minutes of the Parish Council Meetings held on 16 December, 2015 were unanimously **APPROVED** and duly signed by the Chairman.

16.04 Declarations of Interests

No personal and/or pecuniary Interests were declared, and there were no requests for dispensations.

The Chairman closed the meeting for the following items:-

16.05 RAF

- a. The Chairman thanked Mrs Short for keeping the Parish Council informed by sending her report of a meeting with the RAF, where the intense shooting on the firing range was discussed. The Chairman further stated that the position of the Parish Council has not been discussed, but that it is clearly understood the RAF must maintain the shooting schedule and noise reduction already is implemented. WO Harris confirmed that RAF Halton is a Government Asset and as such has a duty to offer its facilities when required by other departments. It is anticipated that the unusually loud and persistent firing was a 'one off'.
- b. The filming by Warner Bros was wrapping up, but would be returning 22 – 27 February.
- c. They are still encouraging the Neighbourhood Scheme, but uptake had been slow. Members expressed that the form is so long, where previously it had been fairly simple, put applicants off. WO Harris would monitor uptake for a while longer.
- d. WO John Harris (Media) introduced Mr Paul Howard (Paramount Pictures) Mr Howard advised that the Airfield would be used for filming for 3 days towards the end of January 2016. Following their discussion with Bucks CC, during this time Airfield Road would be closed. The extent of the closure was not finalised but word would be sent in due course.

16.06 Open Forum

- a. A member of the public wished it noted that he looked forward to the RAF firing arrangements going back to normal. It was discussed that a request for email addresses be placed in the Halton Village Newsletter for those members of the public who wished to be informed of ad hoc items of interest.
- b. **Cllr Adams:** (i) thanked Cllr Mrs Barber for all her hard work on speed reduction, which he would be following up with the officers concerned. (ii) Should the Parish be having a 'clean up' day for the Queen's Jubilee, he volunteered to help, using a machine that would clear the side of the road and pavements. Members thanked him for his offer.

The Chairman then re-opened the meeting

16.07 Clerk's report

- Work has been ongoing with AVDC regarding the consultation for the first stage of the Neighbourhood Plan.
- More work has been ongoing on street lighting surveys, replacement lamps and traffic management.

- The first Village defibrillator and case has been ordered. The Chairman expressed his thanks to the Village Fete Committee for the donation to cover the cost.
- Please note the changes in auditing arrangements in attached documentation. Further information will follow.

16.08 Finance

a. The following contractual payments and invoices were approved for payment:

HMRC -		97.80
Mr S Hunt – Payment for December and January 2016	BT	30.00 30.00
The Turville Team (Hall Cleaning) –November/ December 2015	BT	150.00 120.00
Mrs F Lippmann – salary December and January	BT	657.25 559.45
Ms B Woon – salary December 2015 and January 2016	BT	48.00 48.00
Thames Water	DD	49.05
The Turville Team – December 2015	BT	120.00
BALC – 50% share of new Legal books		37.50
Sanitising and empties – Dog Waste Bins	DD	212.44
Fire Safety Services – Fire extinguisher service	DD	75.11
E. Sharp Ltd. – Various Hall light repairs	DD	128.22
Lock and Key Centre	DD	210.00
E. Sharp Ltd. – Street Light Repairs	DD	146.84
JKL Solutions – Stationery	DD	57.30
Mr M Jimson – Hall Bookings : October, November, December 2015 and January 2016	DD	420.00
E-On	DD	195.66 189.34
Cooleraid	DD	9.48
BALC – 50% share of law books	DD	37.50

Receipts

	Payer	Deposit slip	Amount
Hall Bookings (cash & cheques)		500103	372.00
		500104	886.50
Hall bookings (direct credits)		Direct Credit	
Interest - November/December 2015		Direct Credit	
Grant – Fete Committee		500104	900.00
Office rent – December 2015 and January 2016		Direct Credit	80.00
			80.00

30 November 2015			
Account 00822879			1000.00

Bank Balances – as at Account 02689033

18070.89

b. The Chairman reported that following a meeting of the Finance Committee, the first 10 month's analysis, overall, look positive. It was hoped that the figures would come in slightly under budget, with the help of the Village Hall subsidising the operation of the Parish Council. Going forward a budget analysis would be undertaken over 2 months.

c. Replacement lighting columns were an ongoing issue which would heavily affect the finances.

d. It was agreed to accept E Sharp's contract for lighting repairs of £40 per hour.

16.09 Highways

Cllr Mrs Barber reported:

- a. The MVAS was now ordered, but was unsure of the delivery dates.
- b. The change in prices for the roundels and slow signs was from approximately £500 to £5838. Cllr Adams offered to look into this increase.
- c. It was proposed that at the next meeting, it was agreed that a formal proposal be sent to BCC for HS2 contributions to the community include lights on Perch Bridge, a roundabout at the top of Chestnut Avenue and reduction in the speed limit on Airfield Road.
- d. There were a number of really bad pot holes in the roads.
- e. An orange mesh fixed to the fencing beside Perch Bridge had become untied and was blowing around.
- f. The flooding on Airfield Road was unacceptable. The Clerk would contact BCC.

The Chairman reported that the last joint petition on SSE4 (HS2) would be heard next week. Following the hearing the Select Committee would be finished and the proposals would be presented to Parliament.

16.10 HS2

The Chairman reported that the last joint petition on SCS4 (HS2) would be heard next week. Following the hearing the Select Committee would be finished and the proposals would be presented to Parliament.

16.11 Village Hall

Cllr Mrs Jimson reported on a meeting of the Village Hall Committee.

16.12 Website

Nothing to report

16.13 Planning

15/04211/APP – Halton Community Combined School – Change of use from Caretaker’s bungalow to Pre-school. Two small extensions. New pedestrian access gate in boundary wall. – Members considered the proposal, which was fully supported.

16.14 Neighbourhood Plan

The Clerk updated the members on the first stages of progress for the Neighbourhood Plan.

16.15 Consultations

Cllr Mrs Barber reported back on the Buckinghamshire Transport Plan. It was agreed that a file copy would be circulated to all members.

16.16 Correspondence

There was no hard copy correspondence to circulate.

16.17 Matters of Report

- The Clerk was asked for an updated list of meetings.

16.18 Date, time and venue of next meeting.

Date of next meeting - Wednesday , 9th March, 2016 at Halton Village Hall at 7:30pm.

The meeting closed at 9.00 pm

Signed _____
Chairman

Date _____