



## HALTON PARISH COUNCIL

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Minutes of **Halton Parish Council Meeting**  
held on **Wednesday, 15<sup>th</sup> March, 2017** at 7.30pm, in Halton Village Hall

### Present:

#### Councillors:

B. Thompson (Chairman)	Mrs A Jimson (Vice Chair)	Mrs M Ellwood	H. Pearce
Mrs C Waddams	Mrs S Barber	P Czaplinski	
Mrs F Lippmann (Clerk and RFO)	1 x member of the public		

#### 17.016 Apologies

There were no apologies for absence from members. District Cllr Bowles sent his apologies.

#### 17.017 Minutes

The minutes of the meeting held on 15<sup>th</sup> February were agreed with the following amendments:- Cllrs Mrs Barber and Waddams were in attendance.

#### 17.018 Declarations of Interests

Cllr Mrs Waddams declared a personal interest in Planning Application 17/00485/ATC due to the tree concerned being in her neighbours' garden.

#### 17.019 RAF

a. No members of the RAF were attending to deliver a report  
b. The Chairman gave the following update:- "1. The RAF has called a meeting on 24 March, to discuss the closure of the site. A limited number of attendees have been invited from local councils. 2. The Chairman, Cllr Mrs Jimson, DC Bowles and D. Lidington MP attended a meeting with the Minister of Defence to raise the following:- a. Halton Parish Council to be a key stakeholder in the planning process; b. AVDC's proposals for the site; c. maintaining of the site as a Heritage Site; d. land suitable for a Village Green/public open space. Although a response has not yet been received, it was felt that the proposals were received well.

#### 17.020 Open Forum

The Parish Council were questioned whether any updates to the implementation of faster broadband had been received. The response was that no updates had been received by the Parish Council, although one member had been promised by their supplier that it would be in the Village by May 2017.

#### 17.021 Clerk's Report

- The contract for energy to the street lighting has been looked at by two separate companies. They were both unable to offer a better deal.
- An order has been issued to Sparx to replace the lighting column in Brookside.
- The water provider for the Village Hall is now Castle Water, following the decision by Thames Water to stop providing a service for commercial buildings
- HMRC has returned VAT paid in the sum of £716.73
- The hard drive of the office computer had to be replaced due to a 'catastrophic failure'

Work has been ongoing on the Neighbourhood Plan. It is hoped that the agreement of AVDC to proposed policies will be agreed in the next month, to enable a public presentation.

#### 17.022 Finance

a. The following contractual payments were agreed:-

E-on (street lighting)	13/02	225.94
British Gas	16/02	117.10
Castle Water (Hall supply)	20/02	40.64
HMRC	21/02	110.80
FL (replacement door handle)	21/02	35.00
F Lippmann (Salary)	21/02	548.08

Bucks Community Action	24/02	5.00
E-on (Hall supply)	24/02	19.09
Unicom	24/02	38.32
Hall Caretaker	28/02	48.00
Village Care	28/02	30.00
Hall Bookings	28/02	105.00

**Receipts:-**

Village Hall income	1044.50
VAT Return	716.73
Interest	0.89

**Balance on accounts:-**

Treasurers	1001.00
Business	<u>19215.76</u>
	20216.76

b. It was agreed that the Council would enter into the Best Kept Village Competition and pay the fee of £20.

**17.023 Planning**

17/00485/ATC – 6 Halton Village - Removal of one cypress from front garden of property. Tree located on front garden boundary (right hand side when facing property from the road). - reason for removal: Tree has been previously topped in order to gain light into the property and garden. The previous pruning has not resulted in additional light into the property and the tree is now poorly shaped and unsightly. *The Parish Council supported the application.*

**17.024 Communications**

It was agreed to form a Communications Committee, to ensure that up to date information is available both on the notice boards and website. Draft Terms of Reference were considered and agreed. Members were to be Cllrs Czaplinski, Mrs Waddams and Mrs Ellwood.

**17.025 Highways**

Cllr Mrs Barber gave a report following her attendance at the last LAF meeting. White lining would start through the village on 16 March, 2017, but no word has been received on updating the signage. Funding for an addition MVAS sign has been approved at 50% by the LAF. An offer of the 'joint' use of a Sentinel Traffic Radar machine has been made by BCC. For the purchase of the additional MVAS, the Parish Council would have to contribute iro £1200. Members agreed to consider this at the next meeting.

The Clerk wished it noted that in order to report a pot hole, BCC required details of the size and depth of the hole, along with a detailed map of its whereabouts.

**17.26 Village Hall**

Cllr Mrs Jimson explained the complexities of applying to the Rothschild Trusts for a grant. An expression of interest has been submitted.

Three plumbers had been to measure and submit quotes for the replacement of the radiators in the Hall.

**17.27 Neighbourhood Plan**

The Clerk explained where she had got to on the Neighbourhood Plan. Draft policies had been sent to AVDC for approval, the DIO had agreed to a meeting with AVDC and Halton Parish Council. The Clerk was asked to put together a schedule of dates by which the process was expected to run.

**17.28 Consultations**

The VALP had received approval from Westminster to go ahead in for consultation in its current draft form with the understanding that should items under the Govt's White Paper affect the policies, these would be addressed at a later date. This was done to protect the Vale from future speculative building.

**17.29 Correspondence**

All correspondence via email had been forwarded to the members.

**17.30 Matters of Report**

- The Canal and River Trust had been clearing trees, but had left some massive logs beside the towpath.
- No interest had been shown in the vacancy on the PC

#### 17.31 Next Meeting

The next meeting of Halton Parish Council would be on Wednesday, 26<sup>th</sup> April, 2017 at 7.30 in the Village Hall.

The Chairman closed the meeting at 8.40 pm

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_